



## **CATTERALL PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING**

**HELD ON TUESDAY  
2nd July, 2019 at 7.00pm**

### **AT CATTERALL VILLAGE HALL,**

*Present:*                      *Councillors; I. Brayshaw, Chairman,  
J. Finch, Vice-Chairman,  
M. Butler,  
S. Kirkman,  
K. O'Hanlon,  
D. Sharples,  
Gillian Benson, Clerk to the Parish Council  
Wyre Councillor E. Webster*

#### **3054. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs. S. Bulman. Lancashire County Councillor Turner sent apologies.

#### **3055. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

#### **3056. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Parish Council meeting held on 4th June, 2019, having been circulated to members were agreed and signed by the Chairman as a true record. The Chairman also signed updated retractions in minutes where staff payments were identifiable; in line with the internal auditor's recommendations.*

#### **3057. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

#### **Lancashire County Councillor Turner**

To ask when will the white lines be completed on the new surface of Garstang Road and the pavement requires sweeping from all the chippings, which are a danger to pedestrians.

#### **Wyre Councillor Webster**

Cllr. Webster appraised the Councillors on the Walking to School Meeting held recently concerning widening the pavement in Bowgreave to give greater safety for pedestrians. Lancashire County Council estimates £18,000 to £19,000 to complete, but can only allocate £5,000 and is looking for local input to make up the shortfall.

The meeting was resumed.

**3058. CATTERALL VILLAGE HALL AND QUEEN ELIZABETH II PLAYING FIELD SIGN**

Last year the Parish Council proposed to erect a welcome sign as above, Greenbarnes have quoted for the work of a double sided sign on legs to be placed at 90<sup>0</sup> to the road, therefore to be seen by those passing the field.

*Resolved: Councillors considered and agreed on the sign presented.*

**3059. WYRE VOICE**

The lack of rural information in the recent edition of Wyre Voice was raised. The publication is designed to tell Wyre residents about what Wyre Council is doing but, based on this edition; it would appear that Wyre Council is doing little work in the rural areas of Wyre? Wyre Council Webster read a reply from Wyre about this matter

*Resolved: To pass the matter to Wyre Area Lancashire Association of Local Councils meeting for wider comment.*

**3060. WAYLEAVE AGREEMENT**

Electricity North West is upgrading substations on Tan Yard Road to better supply the area during interruptions in the service. Part of this work is to bury the overhead cables on the Potato Field including the Parish Council land. Councillors are asked to allow the clerk, as the official land register contact to sign the Wayleave Agreement? Work should progress in about six months. The telegraph poles will be removed either by pulling or cutting off and covering over.

*Resolved: The clerk signed the wayleave, witnessed by the Chairman to be returned to North West Electricity.*

**3061. FEEDER PILLAR FOR QUEEN ELIZABETH II PLAYING FIELD**

Being aware of safety issues at the Memorial Garden when turning on the Christmas tree lights the Parish Council looked at a tree on the playing field, this would require the instillation of a feeder pillar for the electricity. Lancashire County Council has quoted £2,000, as there is not a nearby electric mains cable.

*Resolved: To contract Lancashire County Council to install a feeder pillar on the playing field.*

**3062. PLANNING APPLICATIONS****Planning Applications Granted:**

19/00210/FUL

Proposal: Erection of rear conservatory

Location: 4 Roe Barns, Catterall Lane, Catterall

19/00423/FUL

Proposal: Extension to existing livestock building

Location: Moons Farm Garstang Road Catterall

19/00418/FUL

Proposal: Formation of a roof over existing slurry lagoon and tank

Location: Moons Farm Garstang Road Catterall

**Planning Applications commented upon:****19/00363/FULMAJ**

**Proposal:** Proposed extension to industrial building for ancillary storage use (to include diversion of existing public right of way 2-9-FP13) and new access road

**Location:** Riverside Industrial Park Offices Tanyard Road Catterall Gates Lane Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification*

**19/00608/FUL**

**Proposal:** Single-storey side and rear extension re-submission 17/00570/FUL

**Location:** 5 Meadowcroft Avenue Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification, but raised the possible impact in the street scene.*

**3063. REPORTS FOR INFORMATION****Report on Queen Elizabeth II Field**

Cllr. J. Finch was waiting for the Lancashire Environmental Fund decision due on 12th July for the proposed landscaping.

**Walking to Garstang Academy School Meetings**

Cllr. Mrs. S. Bulman was unable to attend but sent a report. Held on 14th June following a site meeting, Lancashire County Council has agreed to improve the footpath at the top of Bowgreave. But, through lack of serious accident statistics can only allocate £5,000 for the estimated £18,000 scheme. The Committee will seek local funding.

To be discussed in detail at the next meeting.

**Catterall in Bloom**

Cllr. K. O'Hanlon reported on the days judging; they were very impressed with the standard of work. Catterall will be judged again for Britain in Bloom on 5th August; as the North West's large village entry. Collinson's site was included as they have planted up their forecourt and the bus shelters are painted with flowers by local school children. Thanks were extended to Jonathon for the grass cutting in the village.

**Catterall Parish Council Facebook Page**

Cllr. S. Kirkman reported on items he's posted recently and was asked to post the upcoming circus visit to Catterall and Garstang's Scarecrow Festival.

**Environment and Green Spaces Committee meeting**

The committee met to discuss with the grass cutting contractors the Queen Elizabeth II Playing Field changes in their areas since the installation of the facilities. Quotes were requested to be reviewed by the committee.

**3064. FINANCE**

Catterall Parish Council administers sponsorship funding for Catterall in Bloom, this is not the Parish Council's money.

The following payments have been received;

1. Pilling Parish Council	£ 77.63	
2. HMRC VAT Refund	£820.43	
3. Wyre Council	£600.00	Catterall in Bloom
4. Lancashire County Council	£250.00	PRoW Scheme

*Resolved: Councillors resolved to pay the following invoices received:*

Cheque	Payee	Amount	Reason
2376	J. Woods	£ 3.60	Expenses
2377	G. Benson	£113.72	Salary adjustment and expenses
2378	F. H. and M. Davies and Son	£459.84	Catterall in Bloom
2379	Olive Branch Landscapes	£312.00	Grounds Maintenance
2380	Houghtons Filling Station	£ 75.95	May petrol/diesel
2381	Mrs. S. Gale	£104.89	Catterall in Bloom
2384	Mrs. A. Parker	£106.10	Catterall in Bloom
2385	Parish Magazine Printing	£169.00	Catterall Crier
		£1345.10	

#### **Direct Debits/Standing Orders**

BT	£ 38.26
Easy-web-sites	£ 27.60

#### **Bank Reconciliation**

*Resolved: The bank Reconciliation 15th June, 2019 was accepted by Councillors.*

#### **Permission to pay the staff by bank transfer**

*Resolved: To pay the staff by bank transfer with two councillors present, supported by a signed print out of the transaction.*

*There being no further business the Chairman closed the meeting at 8.00pm.*

Date .....

Chairman .....